

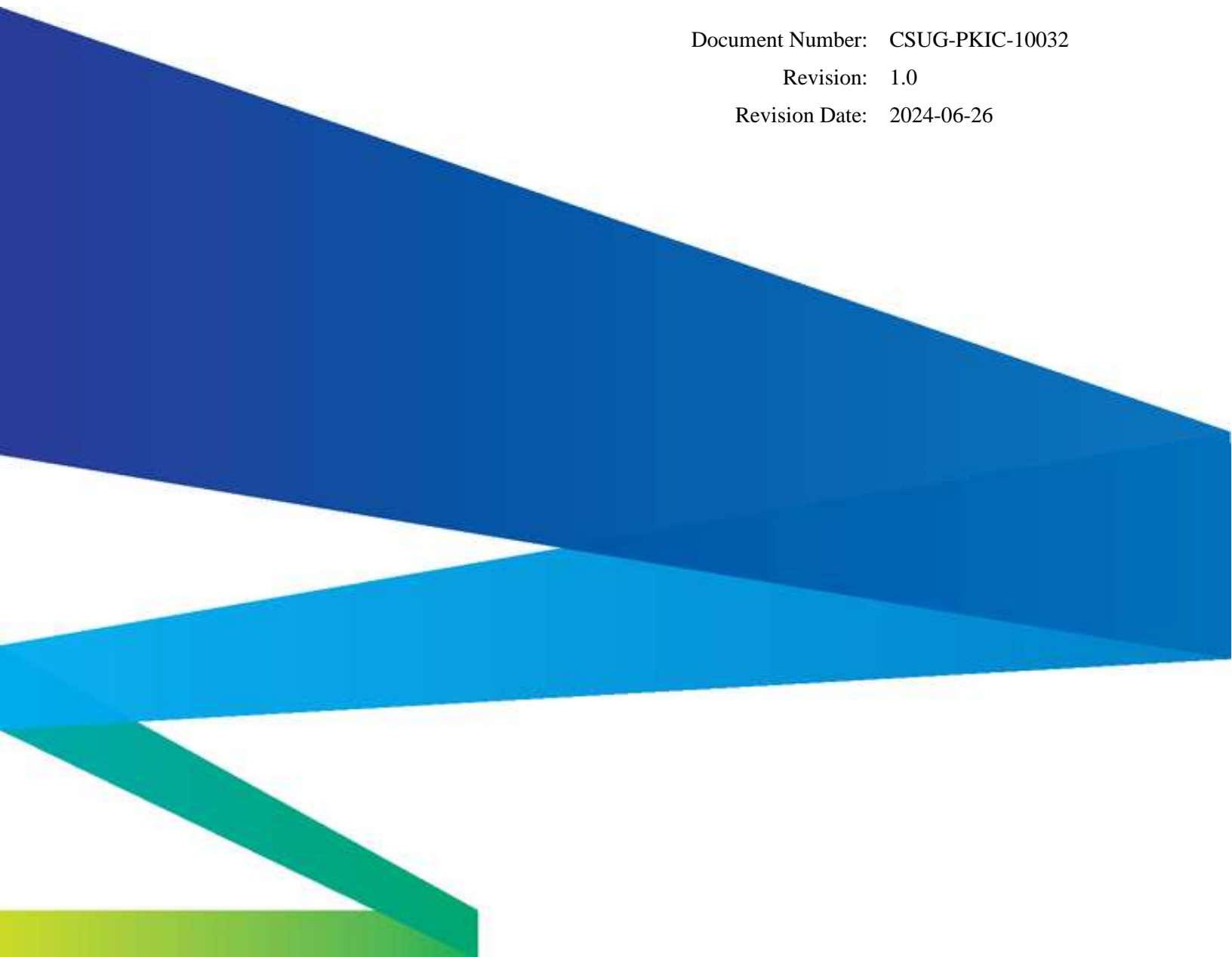
# User Guide

## July '24 Changes to ULS Sign-In Experience

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## 1. Introduction

When you sign in to ULS, you use your My CommScope account<sup>1</sup> and PKI Center OTP (One-Time Password) for authentication. During the second weekend of July 2024, CommScope will move to a different sign-in process for your My CommScope account. This document explains the changes to your ULS sign-in experience.

## 2. First-Time Sign-In After the Move

After the move, if ULS is the first CommScope application you sign in to using your My CommScope account, you will be asked to verify the account's email address and reset the account's password.

Starting at the ULS home page (<https://uls.pki-center.com>), click the “SIGN IN” button:



ULS Home Page

Then, instead of seeing the PKI Center sign-in screen, you will see the My CommScope sign-in screen:

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<sup>1</sup> My CommScope account may also be known as CommScope Membership account.



The PKI Center Sign-In Screen features the CommScope logo at the top right. Below it, the text "CommScope PKI Center™" is displayed. A link "SIGN IN TO ULS" is on the left, and a link "Back to ULS homepage" is on the right. The main form has two input fields: "USER NAME:" and "PASSWORD:". Below the password field is a "CONTINUE" button. At the bottom, there are two links: "Forgot your Name / Password?" and "Don't have an account?". A green arrow points from this screen to the My CommScope Sign-In Screen.

PKI Center Sign-In Screen



The My CommScope Sign-In Screen features the CommScope logo at the top. Below it, the text "Sign in" is displayed. There is an "Email address" input field. Below the input field is a blue "Sign in" button. At the bottom, there is a "Sign up" link.

My CommScope Sign-In Screen

In the My CommScope sign-in screen, enter the email address associated with your My CommScope account, and click the “Sign in” button.

Next, you will see the password screen:

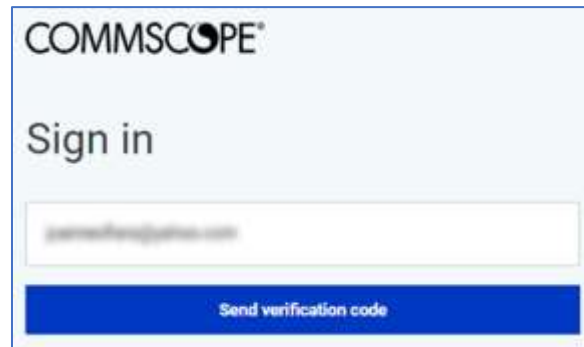


The Password Screen features the CommScope logo at the top. Below it, the text "Sign in" is displayed. There is an "Email address" input field. Below the email field is a "Password" input field. Below the password field is a checkbox labeled "Show password". Below the checkbox is a blue "Sign in" button. At the bottom, there are two links: "Reset password" and "Sign up".

Password Screen

In the password screen, enter your current My CommScope password and click the “Sign in” button.

Next, you will see the send-verification-code screen:

The image shows a web interface for the 'COMMScope' sign-in process. At the top is the 'COMMScope' logo. Below it is the heading 'Sign in'. There is a text input field containing a blurred email address. Below the input field is a blue button with the text 'Send verification code'.

Send-Verification-Code Screen

In the send-verification-code screen, click the “Send verification code” button. Next, you will see the email verification screen:

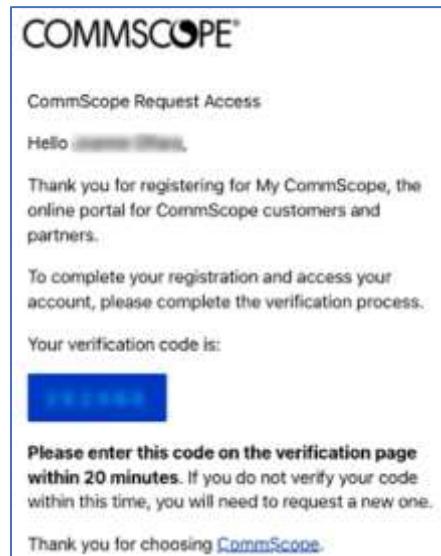
The image shows the 'Email Verification Screen' for 'COMMScope'. It features the 'COMMScope' logo and the 'Sign in' heading. A message states: 'Verification code has been sent. Please copy it to the input box below.' Below this is a text input field with a blurred email address. Underneath is a section labeled 'Code' with a larger text input field. At the bottom are two buttons: 'Verify code' and 'Send new code'.

Email Verification Screen

A verification email is sent to the email address you entered. Check the inbox<sup>2</sup> of that email account and find the verification email that looks like this:

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<sup>2</sup> The verification email may be put into a “spam” or “junk” folder by your email system. If you don’t find it in the inbox, check those folders.



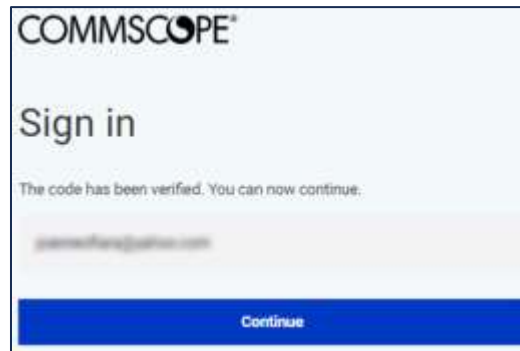
Verification Email

Go back to the email verification screen in your browser, enter the verification code in the email into the “Code” field, and click the “Verify Code” button:

A screenshot of the "Sign in" page on the CommScope portal. It features the CommScope logo at the top. Below the logo, it says "Sign in". A message states: "Verification code has been sent. Please copy it to the input box below:". There is a text input field containing the email address "[redacted]@redacted.com". Below this, there is a label "Code" and a larger text input field containing the verification code "12345678". At the bottom, there are two buttons: "Verify code" and "Send new code".

Email Verification Screen with Code Entered

When the code is verified, you will see the verification successful screen:



Verification Successful Screen

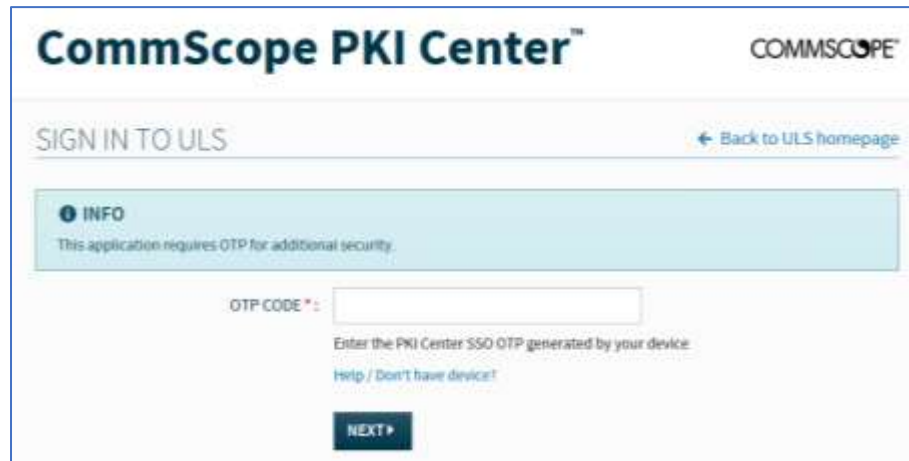
Click the “Continue” button and you will see the password reset screen:

The image shows the CommScope 'User Details' screen for creating a new password. The CommScope logo is at the top. Below it, the title 'User Details' is followed by the instruction 'Create a new password.' There are two password input fields. The first is labeled 'New password' and contains the text 'New123'. Below it is a checkbox labeled 'Show password'. The second field is labeled 'Confirm password' and contains seven asterisks. Below it is another 'Show password' checkbox. A paragraph of text follows: 'By submitting my details, I acknowledge that CommScope will process my personal data (if any) in accordance with CommScope's terms and conditions for the purpose of maintaining and managing a My CommScope account. CommScope will retain data related to this purpose in compliance with our policies and applicable laws.' Below this text is a 'Continue' button. At the very bottom, there is a link for 'Privacy Statement'.

Password Reset Screen

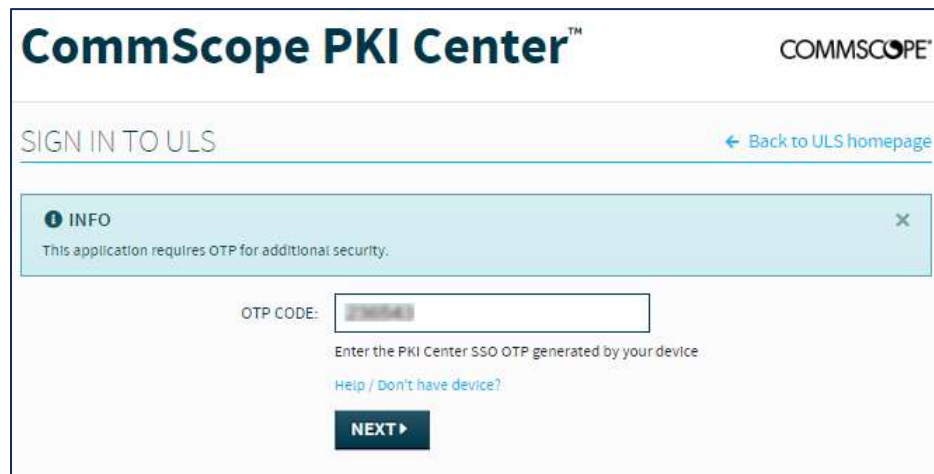
In the password reset screen, enter your new password twice, check the acknowledgement box, and click the “Continue” button.

Next, you will see the same PKI Center OTP screen as before:

The screenshot shows the 'CommScope PKI Center' login page. At the top, the title 'CommScope PKI Center' is on the left and the 'COMMScope' logo is on the right. Below the title is the heading 'SIGN IN TO ULS' with a 'Back to ULS homepage' link. A light blue information box contains an 'INFO' icon and the text 'This application requires OTP for additional security.' Below this is an 'OTP CODE \*:' label next to an empty input field. Under the input field, it says 'Enter the PKI Center SSO OTP generated by your device' and provides a 'Help / Don't have device?' link. At the bottom is a dark blue 'NEXT >' button.

PKI Center OTP Screen

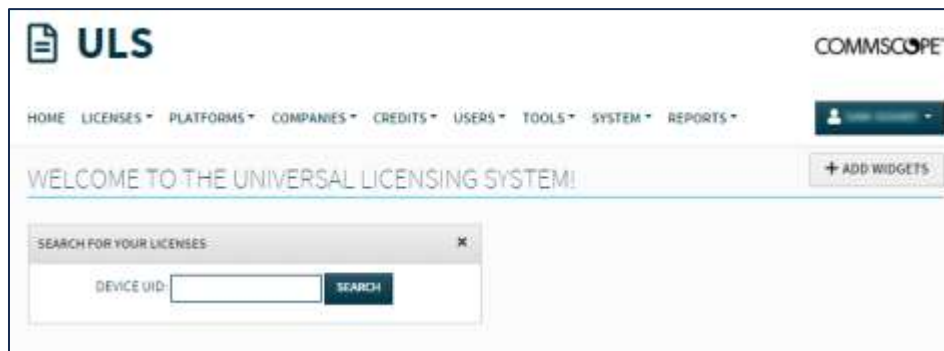
Find the PKI Center OTP code associated with your My CommScope account on the same device you have been using. Enter the code and click the “NEXT” button:

This screenshot is identical to the previous one, but the 'OTP CODE \*:' input field now contains the text '278954'. The rest of the page layout, including the CommScope logo, 'SIGN IN TO ULS' heading, information box, and 'NEXT >' button, remains the same.

PKI Center OTP Screen with OTP Code Entered

Once the OTP code is validated, you are signed in to ULS and will see your ULS account home page:





ULS Account Home Page

### 3. Subsequent Sign-Ins

After the first time you sign in to any CommScope application that uses your My CommScope account, you will not be asked to verify your email and reset password. Once you provide your correct My CommScope email address, password, and PKI Center OTP code, you will be signed in to ULS.

To sign in to ULS, go to the ULS home page at <https://uls.pki-center.com>, and click the “SIGN-IN” button:




ULS Home Page

Then, you will see the My CommScope sign-in screen:

The image shows the My CommScope Sign-In screen. At the top is the COMMScope logo. Below it is the heading "Sign in". There is a label "Email address" above a text input field. The input field contains the placeholder text "Email address". Below the input field is a blue button with the text "Sign in". At the bottom left, there is a link "Sign up".

My CommScope Sign-In Screen

Enter the email address associated with your My CommScope account and click the “Sign in” button. Then, you will see the My CommScope password screen:

The image shows the My CommScope Password screen. At the top is the COMMScope logo. Below it is the heading "Sign in". There is a label "Email address" above a text input field. The input field contains a blurred email address. Below the input field is a label "Password" above another text input field. The input field contains the placeholder text "Password". Below the input field is a checkbox labeled "Show password". Below the checkbox is a blue button with the text "Sign in". At the bottom left, there are two links: "Reset password" and "Sign up".


My CommScope Password Screen

Enter your My CommScope account password and click the “Sign-in” button. Then, you will see the same PKI Center OTP screen. Find the PKI Center OTP code associated with your My CommScope account on the same device you have been using. Enter the code and click the “CONTINUE” button:

The screenshot shows the 'CommScope PKI Center' sign-in interface. At the top, the title 'CommScope PKI Center' is on the left and the 'COMMScope' logo is on the right. Below the title is a 'SIGN IN TO ULS' section with a 'Back to ULS homepage' link. A light blue information box states 'This application requires OTP for additional security.' Below this is an 'OTP CODE:' label followed by a text input field containing '23854'. A note below the field says 'Enter the PKI Center SSO OTP generated by your device' with a 'Help / Don't have device?' link. At the bottom is a dark blue 'NEXT' button with a right-pointing arrow.

PKI Center OTP Screen with OTP Code Entered

Once the OTP code is validated, you are signed in to ULS and will see your ULS account home page:

The screenshot shows the 'ULS' (Universal Licensing System) account home page. The top header features the 'ULS' logo on the left and the 'COMMScope' logo on the right. Below the logo is a navigation bar with links: HOME, LICENSES\*, PLATFORMS\*, COMPANIES\*, CREDITS\*, USERS\*, TOOLS\*, SYSTEM\*, and REPORTS\*. On the right of this bar is a user profile for 'SAM ADAMS' with a dropdown arrow. Below the navigation bar is a 'WELCOME TO THE UNIVERSAL LICENSING SYSTEM!' message and an 'ADD WIDGETS' button. A search box titled 'SEARCH FOR YOUR LICENSES' is present, containing a 'DEVICE UID:' label, a text input field, and a 'SEARCH' button.

ULS Account Home Page

## 4. Support Contacts

If you encounter any issue when signing in to ULS, you can send an email to [sdnoc@commscope.com](mailto:sdnoc@commscope.com) for support.